

- 1.The process of creating an internal environment,where individual work effectively and efficiently for achievement of goal is known as
 - (a)Coordination
 - (b)Delegation
 - (c)Management
 - (d)Planning
- 2.When a worker achieves target production of 100 unit at a higher cost,he is
 - (a)Efficient
 - (b)Effective
 - (c)Both Effective and Efficient
 - (d)None of the above
- 3.Management is a process because
 - (a)It involves series of steps
 - (b)It leads to systematic working
 - (c)It involves one single activity
 - (d)None of the above
- 4.Management is always denoted by 'We'and not by 'I'because
 - (a)It is a process
 - (b)It is continuous
 - (c)It is a group activity
 - (d)It is intangible
- 5.Management works with the following objectives
 - (a)Objective of profit maximisation
 - (b)Objective of sales maximisation
 - (c)Objective of becoming market leader (d)Multiple objective
- 6.A good manager focuses on
 - (a)Prosperity of management
 - (b) Prosperity of employees
 - (c)Prosperity of both management and employees
 - (d)None of the above
- 7.Managers apply management principles by using creativity.This is related to
 - (a)Management as Science
 - (b)Management as an Art
 - (c)Management as both Science and Art (d)Management as a profession
- 8.Liaison with the outside world is the function of
 - (a)Top Level
 - (b)Supervisory Level
 - (c)Middle Level
 - (d)All of the above
- 9.Providing good working conditions and ensuring quality work is the function of
 - (a)Top Level
 - (b)Middle Level

(c)Supervisory Level

(d)All of the above

10.As Top Level is responsible for the welfare and operations of whole organisation,Middle Level

is responsible for the welfare and operations of

(a)Workers

(b)Department

(c)Both(a)and(b)

(d)None of the above